

# PROJECT REPRESENTATIVE'S DAILY REPORT

Pg. 1  
Report No. 260  
Date: 2015-08-31  
Day: Monday

**Architect:** Kang Associates

**Project:** Renovation and Addition to Tewksbury Town Hall

**OPM:** CBI Consulting Inc. **Clerk of the Works:** Jeff Barnes

**Contractor:** G.V.W., Inc.

**Weather:** 7:30 am: clear

**Temperature:** 7:30 am: 73°

**Noon:** hazy

**Noon:** 83°

**3:00 pm:** mostly sunny

**3:00 pm:** 90°

**Superintendent:** Vinnie Bomal

PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeyman	Helpers	Total
General Contractor:	Div. 06	GVW	Carpentry	1	0	0	1
	Div. 04		Masonry	0	0	0	0
	09 90 00		Paint/Plaster	0	0	0	0
	02 41 19		Labor	1	0	0	1
	Div. 31		Site Work	0	0	0	0
	Div. 05		Misc. Metals	0	0	0	0
	Div. 03		Concrete	0	0	0	0
	09 51 23		Drop Ceiling	0	0	0	0
	09 30 00		Tiling	0	0	0	0
Subcontractors:	26 00 00	Griffin Electric	Electrical	1	1	0	2
	22 00 00	Lapan Mechanical	Plumbing	0	0	0	0
	07 31 00	Meadows Construction	Roofing	0	0	0	0
	07 53 00						
	07 61 19	Ambient Temp. Corp.	HVAC	2	2	0	4
	Div. 23						
	Div. 21	Encore Fire Protection	Fire Suppression	0	0	0	0
	13 27 16	Fire Lock	Modular Fire Vault	0	0	0	0
	Div. 14	United Elevator	Elevator	1	1	0	2
	08 12 00	TCI	Doors	0	0	0	0
Total:	08 14 00						
	08 14 23						

## DAILY REPORT

### Activities Today:

- 1) Labor: assisting trades; general site cleaning
- 2) Electrical: continuing addressing misc. items; installing conduits/wiring for AC unit in the elevator mech. room
- 3) Elevator: continuing with elevator installation
- 4) HVAC: continuing with getting RTUs operational; getting all HVAC units operational
- 5) Carpenter: framing out walls around elevator doors

# PHOTO INDEX



Photo showing elevator control panel in operation.



Photo showing elevator doors installed.



Photo showing carpenter starting to frame around the elevator doors.



Photo showing HVAC technician and manufacturer's rep working on ceiling units.



Photo showing control technicians working on wiring controls in the Clerk's office.

Copies to: **Richard Montuori, Town of Tewksbury**  
**Ed Johnson, Town of Tewksbury**  
**Steve Sadwick, Town of Tewksbury**  
**Wayne Lawson, CBI**

**Jenne dos Santos, CBI**  
**Kaffee Kang, Kang Architects**  
**Jennifer Pincus, Kang Architects**  
**Bob Harukewicz, GVW Inc.**